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MINUTES

MEDICAL STAFF CAREER SERVICE BOARD MEETING
Wednesday, 3 July 1957

Present: C/MS - Chairman . . . . . Dr. Tietjen
DC/MS - Voting Member . . . . . [redacted]
C/TSD - Voting Member 25X1A9a
C/ASD - Executive Secretary 25X1A9a
Secretary to C/MS - Recording Secretary 25X1A9a

1. Minutes of Previous Meeting

The Minutes of the Medical Staff Career Service Board Meeting of 26 June 1957 were approved by the Members as written.

2. Assignment

The Executive Secretary announced the nomination of [redacted] 25X1A9a GS-9, Medical Technician, to the vacant Medical Technician position at 25X1A6a [redacted] The Members confirmed this assignment.

3. Report of Competitive Evaluation Panel

The attached "Report of Competitive Evaluation of SD:SM Personnel in Grade GS-10" was presented by the Executive Secretary. A discussion ensued regarding the appropriateness of including [redacted] 25X1A9a in the rating because of the type of position he holds. However, it was concluded that personnel should be rated on the basis of attitude, performance, and ability and, in this context, all GS-10s should be included. The Members accepted the ratings as submitted.

The Executive Secretary pointed out that consideration of promotion 25X1A9a of [redacted] GS-10, Medical Technician, was deferred at the last meeting pending receipt of the competitive evaluation of all GS-10s. The Executive Secretary again reviewed a request from the Chief of Station, 25X1A6a [redacted] for promotion of [redacted] to GS-11, with the recommendation 25X1A that it be approved. The Members concurred in this recommendation.

4. Review of Fitness Reports

Receipt of Fitness Reports on the following personnel was noted:

25X1A9a [redacted] GS-9, Medical Technician
GS-5, Secretary-Stenographer

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5. Review of Training Evaluation Reports

The Executive Secretary reviewed briefly the Training Evaluation Reports on the following individuals:

25X1A9a [redacted]

6. Miscellaneous

25X1A9a The Executive Secretary informed the Members that the assignment of [redacted] GS-5, Secretary-Stenographer, to [redacted] has been disapproved by the Office of Security and her processing has been discontinued. There are no other Medical Staff candidates for this position. 25X1A

MS/mam
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